



Clermont County Local Emergency Planning Committee

July 20, 2023 Meeting Minutes

Attendees (In-Person): Bonnie Batchler, Mike Boehmer, Tyler Braasch, Randy Davis, Pam Haverkos, Robert Hirsch, Hannah Lubbers, John McManus, Jeanette Nichols, Thomas Peck, Laurie Schlueter, Jeff Smith, and Jessie Wiederhold.

Attendees (Virtually): Mark Baird, Bruce Crase, Jill Ernst, and Andrew McAfee.

Guests (In-Person): Jennifer Haley, Claudia Kadon, Angie Livesay, and Keith Wise

Guests (Virtually): Sam Reed and Mike White.

Call to Order					
The meeting began at 1:36 p.m. with the Pledge of Allegiance and Introductions					
Approval of the Minutes					
A motion was made by Randy Davis and seconded by Tyler Braasch to adopt the minutes from the April 27, 2023 meeting. The motion passed.					
Ongoing Business					
LEPC Membership 2023-2025:					
The current LEPC Membership period ends 08/14/2023. The next membership period will be from 08/15/2023 through 08/14/2025.					
EMA received twenty-six applications. Of the twenty-six, twenty-four were current members. The applications were as follows:					
Exist Member	Name	Title	Agency	Representing	LEPC Officer
Y	Armstrong, Steve	EMA Coordinator - Cincinnati Chapter	American Red Cross	First Aid	
Y	Baird, Mark	Fire Chief	Milford Community Fire Dept.	Fire	Vice Chair
Y	Batchler, Bonnie	County Commissioner	Clermont County Board of Commissioners	Elected Official	
Y	Boehmer, Mike	Communications Coordinator	Clermont County Office of Public Information	Media	
Y	Braasch, Tyler	Emergency Response & Special Project Coordinator	Clermont County Public Health	Health	
Y	Crase, Bruce	Building Official	Clermont County Building Inspection Dept.	Other: Building Official	
Y	Davis, Randy	WRD Asst. Director of Operations WW	Clermont County Water Resources Dept.	Environmental	
Y	Ernst, Jill	Readiness & Response Program Manager	The Health Collaborative	Hospital	
Y	Haverkos, Pam	Director	Clermont County Emergency Management Agency	EMA	Chair/ Emergency Coordinator.
Y	Hirsch, Robert	Police Lieutenant	Miami Township Police Dept.	Law	

Y	Lubbers, Hannah	Director	Adams-Clermont Solid Waste District/ Environmental Quality	Environmental	
Y	Matzen, Brooke	Office Administrator	Greater Cincinnati HazMat Unit	Environmental	
Y	McAfee, Andrew	Vice President	Clermont Chamber of Commerce	Community Group	
New	McLelland, Robert	Manager - Customer Field Operations	Duke Energy - Natural Gas	Industry	
Y	McManus, John	Director	Clermont Soil & Water Conservation District	Environmental	
New	Mills, Michael	Security Manager	Mercy Health - Clermont Hospital	Hospital	
Y	Neyer, Tim	WRD Asst. Director of Operations WT	Clermont County Water Resources Dept.	Environmental	
Y	Nichols, Jeannette	Asst. Prosecutor	Clermont County Prosecutor's Office - Civil Division	Other: Attorney	
Y	Peck, Thomas	Trustee	Clermont County Trustee's Association/ Monroe Township Trustees	Elected Official	
Y	Riley, Kevin	Fire Chief	Central Joint Fire-EMS Dept.	Fire	
Y	Smith, Jeff	Highway Superintendent	Clermont County Engineer/Highway Dept.	EMA	
Y	Schlueter, Laurie	Program Manager II	Clermont County Emergency Management Agency	Transportation	Secretary / Information Coordinator
Y	Stratton, Chris	Chief Deputy	Clermont County Sheriff's Office	Law	
Y	Thebout, John	Mayor	Clermont County Mayor's Association/ Village of Batavia	Elected Official	
Y	Wiederhold, Jessie	Director	Clermont County Dept. of Public Safety Services	Other: Communications	
Y	Wing, Rob	Community Rep	Wing Media, Inc.	Community Group	

A motion was made by Jeannette Nichols to approve the membership list as presented and seconded by Hannah Lubbers. The motion passed. A motion was made by Bonnie Batchler to keep the existing LEPC officers the same and seconded by Tom Peck. The motion passed.

Pam Haverkos is Chair and Emergency Coordinator, Mark Baird is Vice Chair, and Laurie Schlueter is Secretary and Information Coordinator.

HazMat Spills:

There has been 1 reportable spill since the 04/27/2023 meeting.

- 05/16/23 – Cole Road @ Riverwalk Drive – Pierce Township – 6-8 Quarts of Motor Oil & Antifreeze – Accident involving a car and truck into tributary to TenMile Creek

Information Requests:

EMA has received no information requests since the 04/27/2023 meeting.

Tier II Reports:

2022 Reporting Year Reports were due March 1, 2023.

- EHS Filers: 45 includes 4 first time filers, and 2 Government filers
- HS Filers: 91
- Total Filers to Date: 136
- Sent 11 1st Non-Filer Letters and 3 2nd Non-Filer Notices sent. As of this meeting all known filers have submitted reports.

If anyone knows of any companies that they believe should be reporting, please let EMA know.

2022-2023 LEPC Exercise:

The LEPC 2022-2023 Exercise was completed on June 6, 2023. Sam Reed, the SERC Exercise Facilitator has submitted a recommendation for concurrence of the Exercise to SERC. It is scheduled to be voted on at the August 9, 2023 SERC Meeting.

From the participant feedback:

Some of the observed strengths were: The exercise was well structured and organized; good participation; and how well everyone worked together.

Areas that needed improvement were: There should be a list of agency/department capabilities and resources; should investigate the need for a traditional mass notification system; and agencies should have standby purchasing power for emergencies.

EMA will send out the After Action Report once it is completed.

2023 HazMat Plan:

Pam Haverkos provided a brief presentation on the 2023 HazMat Plan which is due to SERC by October 17, 2023. EMA is currently working on updating all of the TABs within the HazMat Plan including those that list the Tier II EHS & HS facilities (Tabs A & B), Emergency Telephone Roster (Tab D), Spill History (Tab F), LEPC Membership Roster (Tab G), and Hazmat Capability Resource List (Tab L).

Once completed, EMA will send out a portion of the HazMat plan to the LEPC members for review. The plan will be voted on at the September meeting before submitting to SERC before the deadline.

Budget – A copy of the 2023 Budget is attached.

FY21 State Homeland Security Program Grant: Grant performance period: 10/01/2021 through 03/31/2024
\$591,422. Butler County EMA is the Grant Administrative Agency. However, each individual County will be the Fiscal Agent for projects within their county.

FY22 State Homeland Security Program Grant: Grant performance period: 10/1/2022 through 03/31/2025
Each County EMA submits their own projects for funding. Clermont County submitted two projects. Neither project was awarded funding.

FY23 State Homeland Security Program Grant: Grant performance period: 09/01/2023 through 10/31/2025
The FY23 SHSP grant guidance is similar to FY22. Local Boards of Elections and Law Enforcement Agencies can apply directly to the State. All other agencies must apply through their local County EMA Offices. Clermont County EMA did not submit any projects.

It is believed that FY24 SHSP will follow similar guidelines to FY23 SHSP. As it is becoming more difficult to submit projects that fall within the grant guidelines and objectives, it is suggested that if any agency has any projects they would like to apply for SHSP, they should begin working on their application details now. If you have any questions regarding the process please contact EMA.

FY23 UASI:

The Cincinnati Region has been added back into UASI program for the FY23 Grant period. EMA does not currently have any details on the grant but will try to have information for the September meeting.

Department Reports

Engineer:

Engineer will soon be breaking ground on their new facility located on SR 222 across from Clermont County Municipal Court.

PIO:

The County's Emergency Rental Assistance Program has currently stopped taking applications as they already have a number of applications in hand to review. The program has already helped hundreds of people with this program.

EMA:

- The NWS reached out to EMA asking for a list of areas within the county, specifically for the 7/18/23 storm, that were showing high water reports. They were trying to determine what new areas were showing high water as compared to previous reports. Chief Baird stated that he had seen high water at US 52 & August Street flooded recently and that is a site that normally doesn't flood. Pam stated that location was on the list, but she would make sure to notify NWS that it was a new location.
- EMA is working with local partners to complete an Incident Action Plan for the 2023 County Fair. This should be finalized by 7/21/23
- EMA continues to work on the purchase of a repetitive loss property in Pierce Township. The property appraisal process had some issues, but has been completed and has been submitted to the State appraiser for final approval. If purchased, the property will be turned over to the Park District to become a parking area for the Bike Path.
- If anyone has any PPE needs please contact EMA. EMA is working with Matthew25 to distribute some of the disposable gowns and gloves that have expired and Public Safety is unable to use them. EMA will continue to maintain a cache of N95s, KN95s & surgical masks.
- EMA posted for a Program Manager I position and only received a small amount of applicants so will be posting for the position again mostly likely the last week of July.
- Hamilton County continues to publish a regional training bulletin. To access the current training opportunities – go to: <https://mailchi.mp/fd1c94e71c4d/6lntbtm0zg-16089404?e=9c6540589e>

Dept. of Public Safety Services:

- The Text to 911 option has been implemented in Clermont County to residents. Although the County does still prefer you to call 911 if you are able.

Board of County Commissioners:

- Bonnie Batchler stated that they had found a 10 acre piece of property to use for the Veterans Village in the Franklin Township area. The Board of Commissioners and Metropolitan Housing is trying to secure the funding for this project and get everything in place.

Public Health:

- Public Health has just begun a new grant cycle and one of the requirements will be to complete a full-scale medical countermeasure exercise regionally.
- While there have been no reports on West Nile within Clermont County, Public Health will continue to do testing and monitoring.
- Public Health still has a small number of state funded COVID-19 vaccines available as well as some testing kits.

Health Collaborative:

- The Health Collaborative will be required to do two exercises this grant year, one Public Health and one Hospital Med Surge.

Next Meeting

The next meeting is scheduled for September 28, 2023 at 1:30 p.m. at the Clermont County Emergency Operations Center at 2279 Clermont Center Drive in Batavia. The meeting will also be available over Zoom.

Adjournment

Jessie Wiederhold made a motion to adjourn the meeting and Randy Davis seconded the motion. The motion passed. The meeting was adjourned at 2:50 p.m.