



Clermont County Local Emergency Planning Committee

September 26, 2019 Meeting Minutes

Attendees: Mike Boehmer, Randy Davis, Pam Haverkos, Ed Humphrey, Paul Kamphaus, Hannah Lubbers, Brooke Matzen, Tim Neyer, Jeannette Nichols, Kevin Riley, Laurie Schlueter, Robert Welch, and Woody Woodmansee.

Guests: Doug Baumgartner and Charlie Hall, Mercy Health Clermont Hospital.

Call to Order
The meeting began at 1:34 p.m. with the Pledge of Allegiance and introductions.
Approval of the Minutes
A motion was made by Ed Humphrey and seconded by Brooke Matzen to adopt the minutes from the July 18, 2019 meeting. The motion passed.
New Business
Hazardous Material Plan/Annex Update – The annual update of the HazMat Annex is due to SERC by October 17, 2019. Some of the changes include: updating the document title and all subsequent references from Hazardous Materials Plan to Hazardous Materials Annex; changing references to sections of the EOP from the “ESF” to the function name; adding the Hamilton County Communication Center contact information as the dispatch center for the City of Milford; and the addition of new resources. Tabs A through L have been updated to include the 2018 information for the Tier II Facilities, Spill Reports, Membership Roster, and DPSS SOPs. A motion was made by Ed Humphrey and seconded by Jeanette Nichols to approve the submission of the 2019 Clermont County Hazardous Materials Annex (#10) to SERC. The motion passed.
2020 LEPC Meeting Dates: The committee discussed holding the LEPC meetings on the 4 th Thursday of January, April, July and September again in 2020. As it is unknown at this time whether the Clermont County Fair will be scheduled the week of July 19 th or July 26 th , it was decided that the July meeting will be held on the 16 th . A motion was made by Jeanette Nichols and seconded by Ed Humphrey to hold the 2020 meetings on the below dates. The motion passed. <ul style="list-style-type: none">• January 23, 2020• April 23, 2020• July 16, 2020• September 24, 2020
Ongoing Business
HazMat Spills: One spill was reported since July 18, 2019. <ul style="list-style-type: none">• 08/28/19 - 6339 Branch Hill Miamiville Road – Miami Township – Unknown quantity of Pond Dye/Aqua Shade.
Information Requests:

EMA received one information request since July 18, 2019.

- 08/08/19 – Crescent Drive and Ohio Pike – Union Township – Intertek-PSI

Tier II Reports:

2018 Tier II Reports were due to the LEPC by March 1, 2019.

- EHS Filers: 41 includes 6 first time filers (2 moved from HS to EHS)
- HS Filers: 84 includes 4 first time filers (1 moved from EHS to HS)
- Total Filers to Date: 125
- Sent 17 First Non-Filer Letters and have received information back from all facilities.

SERC is currently working on the Tier II Manuals for the 2019 reporting period (due March 1, 2020). SERC will post the document on their website and send letters out to all current reporting Facilities with links to the manuals and software.

LEPC Membership:

The 2019 -2021 LEPC Membership recommendations were approved by the Board of County Commissioners with two changes. Shortly after the LEPC approved the membership submission, John Rayman from the Clermont Transportation Connection (CTC) submitted his resignation. Upon review it was determined that Woody Woodmansee from the Clermont County Engineer’s Office should be a representative of the Transportation discipline. The BCC approved the submission after removing John Rayman from the list and changing Woody Woodmansee from the discipline of Other: Public Works to Transportation.

SERC approved the memberships at their session on August 14, 2019.

All-Hazard Mitigation Plan

Comments that were received from the Core Planning Team, local jurisdictions, and the public were submitted to the Contractor and have been integrated into the plan. EMA and the Core Planning Team will complete a final review and submit the Plan to the Ohio EMA. Any suggested changes from OEMA will be included before submission to FEMA.

2019-2020 LEPC Exercise - Functional:

The 2019-2020 LEPC Functional Exercise is scheduled for October 31, 2019 in the EOC. The schedule is as follows:

- Registration - 8:00 A.M.
- Player Briefing - 8:45 A.M.
- Exercise – 9:00 A.M. to Noon
- Hotwash – Noon

Objectives being tested include: EOC, Communications, Emergency Public Information, Traffic and Access Control, and Shelter Management. The exercise will also be testing the COOP (Continuity of Operations Plans) for some of the County Agencies. Several of the BCC agencies as well as the Treasurer, Auditor, Prosecutor, and Recorder’s Offices have been invited to attend. A SimCell will be set up for those agencies that are unable to participate.

The After Action Meeting was tentatively set, however there is a conflict with the date. The meeting will be rescheduled.

Ohio is currently in the third year of the four year Exercise Cycle. Our final exercise in this cycle will be a Full-Scale Exercise, held sometime between July 1, 2020 and June 30, 2021.

Budget - A copy of the 2019 LEPC budget is attached to the minutes.

State Emergency Response Commission Grant:

The SFY20 SERC grant period is July 1, 2019 through June 30, 2020. The SFY20 funding was received on August 13, 2019 in the amount of \$22,674.00

FY16, FY17, & FY18 State Homeland Security Program (SHSP) - Law Enforcement Grant:

The Hamilton County Sheriff's Office is the Programmatic and Fiscal Agent for the SHSP Law Enforcement Grants. The point of contact is Captain Ted Sampson at the Greater Cincinnati Fusion Center.

FY16 State Homeland Security Program (SHSP) Grant:

The FY16 SHSP grant performance period ended February 28, 2019. EMA has not received the final project numbers.

It is unknown at this time whether the Ohio EMA will be offering the County EMAs the option to apply for any unspent funds as was done in the FY15 SHSP Grant. If funding is available for the FY16 Grant, the EMA will reach out to the local agencies.

FY17 State Homeland Security Program (SHSP) Grant:

The FY17 SHSP grant performance period is September 1, 2017 through March 31, 2020. The southwest region was slated to receive \$706,713.45. Hamilton County EMA is the Grant Administrative Agency.

FY18 State Homeland Security Program (SHSP) Grant:

The FY18 SHSP grant performance periods is September 1, 2018 through August 31, 2021. The southwest region is slated to receive \$677,546.91. Hamilton County EMA is the Grant Administrative Agency.

FY19 State Homeland Security Program Grant:

The Ohio EMA released provisional guidance for the FY19 SHSP earlier this year. Preliminary applications were sent to the state in early March. The counties have not received the final guidance nor any feedback on those applications that were submitted. The southwest region is slated to receive \$644,037.00, which is a 5% reduction from FY18. Hamilton County EMA is the Grant Administrative Agency.

Department Reports

Clermont EMA

- **Hazard Mitigation Assistance (HMA) Grant** – FEMA is currently offering grant opportunities for the Pre-Disaster Mitigation (PDM) and Flood Mitigation Assistance (FMA). Any jurisdiction interested in either grant opportunity must submit a pre-application to the Ohio EMA Mitigation Branch by October 4, 2019.
- **U.S. Small Business Administration** – The SBA is currently offering low interest loans for agencies/organizations affected by the excessive rain/flooding. Eligible Applicants include: small businesses, small agricultural cooperatives, small businesses engaged in aquaculture, and private nonprofit organizations. Event Periods include:
 - September 1, 2018 – July 3, 2019 excessive rain/flooding - Applications accepted through April 2, 2020
 - January 1, 2019 – August 1, 2019 excessive rain/flooding - Applications accepted through April 29, 2020
- **USDA Natural Disaster Designation** – The USDA is offering disaster assistance for farm operators from the Farm Service Agency due to rain, flooding and severe weather experienced in 2019. For more information contact:

<ul style="list-style-type: none"> o Clermont County Farm Service Agency, 1000 Locust Street, Owensville, Ohio 45160, 513.732.2181 • Regional Training – <ul style="list-style-type: none"> o ICS 400 – October 23-24, 2019 @ Campbell County Fire Training Center 10 Training Center Drive Highland Heights, KY; To register go to: https://goo.gl/dVqj43 o HazMatIQ Tactics: Propane IQ – October 1-2, 2019 @ Blue Ash Fire Department; To register contact Doug Witsken 513.312.3242 doug.witsken@hamilton-co.org o Regional Safety Summit – focused on mass casualty response - November 8, 2019 @ Voice of America Park. To register go to: https://mailchi.mp/0328e9bcd475/southwest-ohio-regional-safety-summit-2019 o DeconIQ: Electrostatic Decontamination Tactics – November 14, 2019 @ IAFF Local 48 Union Hall (1011 W. 8th St.) To register contact Doug Witsken 513.312.3242 doug.witsken@hamilton-co.org o HazMatIQ Advanced IQ Training – December 10, 2019 @ Harrison Fire Department Station 56, To register contact Doug Witsken 513.312.3242 doug.witsken@hamilton-co.org o G290 & G291 Public Information Officer Training, January 28-30, 2020 at Union Township Civic Center. o ICS 300 including ICS Forms Review – April 22-24, 2020 in Campbell County, KY to register go to: https://qrqo.page.link/HzT2 o ICS 400 – May 27-28, 2020 in Campbell County, KY. Registration info pending o Matt Moynihan, Hamilton County EMA, has a regional training distribution list. He sends out a training bulletin every 2 weeks.
<p>County PIO: Mike Boehmer attended the Public Information Officer Basic Training this month.</p>
<p>U.S. Coast Guard: The Coast Guard and B&B Riverboats will be holding an Active Shooter Exercise on October 7, 2019 from 8:30 A.M. to 3:30 P.M. They are currently looking for volunteers to assist.</p>
<p>Greater Cincinnati HazMat Unit: GCHMU provided an Activity Report for August and September 2019.</p> <ul style="list-style-type: none"> • Colerain Township is sponsoring three eight hour HazMat refresher courses on November 11th, 12th, & 13th. (Attendees only need to attend one day of training). • If any agency is interested in receiving HazMat Training through GCHMU, please contact Brooke Matzen.
<p>Presentations</p>
<p>Pam Haverkos provided a presentation on the EOP Direction and Control Annex.</p>
<p>Next Meeting</p>
<p>The next meeting will be January 23, 2020 at 1:30 p.m. in the Emergency Operation Center.</p>
<p>Adjournment</p>
<p>Tim Neyer made a motion to adjourn the meeting and Randy Davis seconded the motion. The meeting was adjourned at 2:30 PM</p>