



Clermont County Local Emergency Planning Committee

July 18, 2019 Meeting Minutes

Attendees: Mike Boehmer, Pam Haverkos, Ed Humphrey, Paul Kamphaus, John Kiskaden, Carl Lamping, Hannah Lubbers, Brooke Matzen, Tim Neyer, John Rayman, Laurie Schlueter, Karl Schultz, John Thebout, and Woody Woodmansee.

Guests: Doug Baumgartner, Kathy Pfeifer, and Sam Reed.

Call to Order
The meeting began at 1:34 p.m. with the Pledge of Allegiance and introductions.
Approval of the Minutes
A motion was made by Ed Humphrey and seconded by Brooke Matzen to adopt the minutes from the April 25, 2019 meeting. The motion passed.
New Business
All Hazards Mitigation Plan (AHMP) – Pam Haverkos provided a presentation on the AHMP Draft Plan. The thirty-day Comment Period will begin on July 24, 2019. The AHMP must be updated every five years and was last completed in March 2014. All Cities, Villages, and Townships must have a plan, or be included within the County’s Plan, in order to receive Pre and Post-Mitigation Grant funding.
Hazardous Materials Plan: - Pam Haverkos provided a presentation on the update to the HazMat Plan. The LEPC is required to review the HazMat Plan annually and submit the update by October 17 th each year. The basic plan has not changed this year. Changes were made to the Tabs including: Tab A: EHS Hazard Vulnerability Analysis, Tab B: HS Site Information, Tab F: Spill History for 2018, Tab G: LEPC Roster 2019-2021, Tab H: DPSS Standard Operating Procedures, and Tab L: HazMat Capability Resource List. A copy of the plan will be provided to the LEPC members for review and will be voted on at the September 26, 2019 meeting before submission to SERC.
Ongoing Business
Spills: Three spills were reported since April 25, 2019. <ul style="list-style-type: none">• 04/29/19 – I275 @ 64 Mile Marker – Union Township – Approx. 60 gallons of diesel fuel.• 06/12/19 – 3922 Bach-Buxton Rd. (Sun Chemical) – Union Township – Approx. 50 gallons of a flammable chemical (3 parts glycol ether EB acetate and 1 part cyclohexanone).• 06/18/19 – 3097 Leeds Rd. – Monroe Township – Unknown quantity of gasoline on private pond.
Information Requests: EMA has received two information requests since April 25, 2019. <ul style="list-style-type: none">• 05/24/19 – 5851 Deerfield Road - Miami Township – Trileaf Environmental• 06/27/19 – 1000, 1002, 2000, 2002 Ford Circle – Miami Township – Westech Environmental
Tier II Reports: 2018 Tier II Reports were due to the LEPC by March 1, 2019. <ul style="list-style-type: none">• EHS Filers: 37 includes 4 first time filers

- HS Filers: 77 includes 3 first time filers
- Government Filers: 3
- Total Filers to Date: 114
- Sent 16 First Non-Filer Letters and have received information back from all facilities.

EMA has sent the Hazard Vulnerability Analysis to the Fire Departments for updates. Once the information is received it will be included in the HazMat Plan update.

February 2018 Ohio River Flood & EF1 Tornado Event:

The Board of Commissioners received their expense reimbursement for the February 2018 Ohio River Flood and EF1 Tornado Event from the State of Ohio through the SDRP (State Disaster Relief Program). There are still several jurisdictions/agencies working with OEMA to receive reimbursement.

LEPC Membership:

The 2019 -2021 LEPC Membership recommendations are due to the SERC by August 12, 2019. EMA provided the LEPC with a list of twenty-six applications for review. The list included five new members and twenty-one membership renewals. Karl Schultz submitted his application at the meeting and his name was added to the list of applicants to be approved.

The committee discussed the application for Steve Renninger from the US EPA. The LEPC has traditionally been comprised of local members and we currently do not have representation from Ohio EPA On-Scene Coordinators or Ohio EMA regional staff. State and federal partners are always welcome to attend the meetings.

Hannah Lubbers made a motion to approve the list of applicants for LEPC as provided with the addition of Karl Schultz and the deletion of Steve Renninger. John Thebout seconded the motion. The motion passed.

The applications will be submitted to the Board of County Commissioners for approval before submitting to SERC for approval at the August 14, 2019 meeting.

2019-2020 LEPC Exercise - Functional:

Ohio is currently in the third year of the four year Exercise Cycle. Clermont County will need to complete one functional and one full-scale exercise within the next two years.

Clermont will be completing a Functional Exercise for the 2019-2020 period. The scenario will be a transportation accident resulting in the activation of the EOC and county continuity of operations plans. The objectives to be tested include: #4-EOC, #6-Communications, #9-Emergency Public Information, #10-Traffic and Access Control, and #11-Shelter Management. The exercise is scheduled for October 31, 2019 from 8:00 AM to 12:00PM with the Hot Wash to follow. The After Action Meeting is scheduled for November 15, 2019 at 9:00AM. Both the exercise and the After Action will be held in the EOC.

Budget - A copy of the 2019 LEPC budget is attached to the minutes.

State Emergency Response Commission Grant:

The SFY20 SERC grant period is July 1, 2019 through June 30, 2020. SERC reported that due to the delay in the State Budget approval, there will be a short delay in approving the funding to the LEPCs.

FY16, FY17, & FY18 State Homeland Security Program (SHSP) - Law Enforcement Grant:

The Hamilton County Sheriff's Office is the Programmatic and Fiscal Agent for the SHSP Law Enforcement Grants. The point of contact is Captain Ted Sampson at the Greater Cincinnati Fusion Center.

FY16 State Homeland Security Program (SHSP) Grant:

The FY16 SHSP grant performance period ended February 28, 2019. EMA has not received the final project numbers or information regarding any unspent funding availability.

FY17 State Homeland Security Program (SHSP) Grant:

The FY17 SHSP grant performance period is September 1, 2017 through March 31, 2020. The southwest region was slated to receive \$706,713.45. Hamilton County EMA is the Grant Administrative Agency.

FY18 State Homeland Security Program (SHSP) Grant:

The FY18 SHSP grant performance periods is September 1, 2018 through August 31, 2021. The southwest region is slated to receive \$677,546.91. Hamilton County EMA is the Grant Administrative Agency.

FY19 State Homeland Security Program Grant:

The Ohio EMA released provisional guidance for the FY19 SHSP. The final guidance and application should be released this fall. The southwest region is slated to receive \$677,546.91. The Regional Grant Administrator is still to be determined.

Department Reports

Clermont EMA

- **School Safety Plans/Exercises** – EMA will be sending out the school pre-response plans at the beginning of August for the annual review and update.
- **National Night Out** – EMA will be participating in three National Night Out Events:
 - Clermont County Sheriff's Office - August 6, 2019
 - Pierce Township – August 6, 2019
 - Union Township – August 15, 2019
- **Regional Training** –
 - WebEOC Training – August 21, 2019 @ 12:30 PM – 3 PM; EOC. To register e-mail clermontema@clermontcountyohio.gov or 513.732.7661
 - G290: Public Information Officer Basic & G291 Joint Information System / Joint Information Center – to be offered in 4th quarter of 2019 or 1st quarter of 2020
 - ICS 300 including ICS Forms Review – September 24-26, 2019 @ Campbell County, KY Fire Training Center; To register go to: <https://goo.gl/7NktXo>
 - ICS 400 – October 23-24, 2019 @ Campbell County, KY Fire Training Center; To register go to: <https://goo.gl/7NktXo>
 - ICS 300 including ICS Forms Review – April 22-24, 2020 in Campbell County, KY to register go to: <https://qrgo.page.link/HzT2>
 - ICS 400 – May 27-28, 2020 in Campbell County, KY. Registration info pending
 - Matt Moynihan, Hamilton County EMA, has a regional training distribution list. He sends out a [training bulletin](#) every 2 weeks.

Water Resources Department:

Water Resources is monitoring the dry weather for any potential concerns with water levels and distribution at the County's Water Plants.

Ohio EMA:

Eleven counties within Ohio have received a Presidential Declaration for the Tornadoes/Storm Event that occurred on Memorial Day. The deadline for applying to FEMA's IA (Individual Assistance) Program is August 18, 2019. Affected parties can apply at www.disasterassistance.gov or 800-621-3362

U.S. Coast Guard:

The Coast Guard will be participating in the State of Ohio's Vigilant Guard 2019 on August 5 through August 8, 2019.

Greater Cincinnati HazMat Unit: GCHMU provided an Activity Report for June and July 2019.

- GCHMU will be participating in Pierce Township's National Night Out on August 6, 2019
- If any agency is interested in receiving HazMat Training through GCHMU, please contact Brooke Matzen.

Next Meeting

The next meeting will be September 26, 2019 at 1:30 p.m. in the Emergency Operation Center.

Adjournment

Brooke Matzen made a motion to adjourn the meeting and John Thebout seconded the motion. The meeting was adjourned at 2:23 PM