



# Clermont County Local Emergency Planning Committee

## January 24, 2019 Meeting Minutes

**Attendees:** Randy Davis, Mackinzie Dickman, Pam Haverkos, Paul Kamphaus, John Kappesser, Carl Lamping, Brooke Matzen, Tim Neyer, Jeannette Nichols, John Rayman, Kevin Riley, Laurie Schlueter, John Thebout, and Robert Welch.

**Guests:** Doug Baumgartner, Phil Clayton, Robert McLelland, Sam Reed, and Rich Stuck.

### Call to Order

The meeting began at 1:30 p.m. with the Pledge of Allegiance and introductions.

### Approval of the Minutes

A motion was made by Brooke Matzen and seconded by John Rayman to adopt the minutes from the September 27, 2018 meeting. The motion passed.

### New Business

#### **FY19 State Homeland Security Program Grant:**

The Ohio EMA has released provisional guidance for the FY19 SHSP. Our region is slated to receive \$677,546.91. The initial applications are due to the Ohio EMA by March 15<sup>th</sup>. The Regional Grant Administrator/Fiscal Agent has yet to be determined. One difference within this grant cycle is the ability to submit applications for an "Other" category. Pam Haverkos will be sending out an executive summary of the grant to all the members.

#### Eligible Project Categories:

- Communications
- Early Warning/Notification
- Exercise
- Cyber Security
- Planning
- Targeted Sustainment of Specialty Teams
- Mass Casualty and Fatality Management
- Other (applicant must identify a gap in a current local or state plan)

### Ongoing Business

#### **Spills:**

Five spills were reported since September 27, 2018.

- 10/17/18 – Ohio River @ Chilo Lock – Franklin Township – 4-5 gallons Gasoline, 5 quarts Motor oil
- 10/23/18 – Wards Corner @ Miami Lakes Dr. – Miami Township – 38 gallons, Diesel Fuel
- 11/9/18 – 305 W Plane St. – Bethel Village – 35-75 gallons, Diesel Fuel
- 11/16/18 – 3031 Macedonia Rd. – Tate Township – 27 gallons, Non PCD Mineral Oil
- 12/1/18 – 793 Greenwood Ln – Union Township – 125 gallons Home Fuel Oil

**Information Requests:**

EMA has received one information request since September 27, 2018.

- 10/05/18 – 787, 793, 795, 797 Round Bottom Road – Union Township – RPS Environmental

**Tier II Reports:**

2018 Tier II Reports are due to the LEPC by March 1, 2019.

**February 2018 Ohio River Flood & EF1 Tornado Event:**

The local jurisdictions that had expenses from the February 2018 Ohio River Flood & EF1 Tornado Event continue to work with the Ohio EMA for the SDRP (State Disaster Relief Program). To date, five of the agencies have received reimbursement: Adams-Clermont Solid Waste District, Clermont County Municipal Court, Clermont County Park District, Clermont County Sheriff's Office, and Pierce Township.

Those agencies still waiting for funding: Batavia Township, Clermont County Commissioners (including the Building Dept., CTC, and EMA), Clermont County Engineers, Franklin Township, Monroe Township, Moscow Village, New Richmond Village, and Washington Township.

**LEPC Membership:**

One membership application was received for LEPC approval. Hannah Lubbers has replaced Paul Braasch as the Adams-Clermont Solid Waste District and Office of Environmental Quality Director. Hannah will also replace Paul, who retired earlier this year, as the Environmental Discipline representative on the LEPC.

A motion was made by Carl Lamping and seconded by Brooke Matzen to approve the change in membership. The motion passed.

**2018-2019 LEPC Exercise - Tabletop:**

We are in year two of the four year Exercise Cycle. During the four years we must complete at least one Tabletop, one Functional, and one Full-Scale exercise. All thirteen objectives must be tested during that four year cycle as well.

EMA has reached out to the Clermont County Water Resources (WRD) to participate in the 2019 Tabletop Exercise, as they are now required to exercise their drinking water utilities each year. The Exercise subcommittee will be meeting the week following this meeting to work on the Exercise scenario. The exercise will most likely occur the first week of April.

**Budget** - A copy of the 2018 & 2019 LEPC budgets are attached to the minutes.

**State Emergency Response Commission Grant:**

The SFY20 SERC grant period is July 1, 2019 through June 30, 2020. The application for this grant is due to the State by February 1<sup>st</sup>. The Grant has been submitted to the Board of Commissioners for final approval before submission to SERC.

**FY16 State Homeland Security Program (SHSP) Grant:**

The FY16 SHSP grant performance period is September 1, 2016 through February 28, 2019. The southwest region was awarded \$535,032.93. Hamilton County EMA is the Grant Administrative Agency.

**FY16 & FY17 State Homeland Security Program (SHSP) - Law Enforcement Grant:**

Hamilton County Sheriff's Office is the Programmatic and Fiscal Agent for the FY16 and FY17 SHSP Law Enforcement Grants. Any law enforcement agencies with project requests can contact Captain Mike Hartzler at the Greater Cincinnati Fusion Center.

**FY17 State Homeland Security Program (SHSP) Grant:**

The FY17 SHSP grant performance period is September 1, 2017 through March 31, 2020. The southwest region is slated to receive \$706,713.45. Hamilton County EMA is the Grant Administrative Agency.

**FY18 State Homeland Security Program (SHSP) Grant and Law Enforcement Grant (LE):**

The FY18 SHSP and LE grants performance periods are September 1, 2018 through August 31, 2021. The southwest region is slated to receive: FY18 SHSP \$677,546.91, FY18 SHSP-LE \$258,788.00.

**New Business**

**2019-2020 LEPC Exercise - Functional:**

The Board of Commissioners and the County Administrator have requested that EMA plan a Functional Annex testing the Emergency Operations Center. The intent is to hold the exercise in Fall 2019 so that it can also count as the 2019-2020 LEPC Exercise.

**Presentations**

**Clermont County EOP**

Pam Haverkos gave a brief overview of the update to the County's EOP Base Plan.

A motion was made by Brooke Matzen and seconded by Jeannette Nichols to submit the EOP Base Plan to the Board of Commissioners once the All Hazards Mitigation Plan updated information has been included. The motion passed.

EMA is working on transitioning the County's EOP from an ESF (Emergency Support Function) format to Functional Annexes. EMA intends to have the full plan in place by the end of 2019. The entire County's EOP must be updated every four years.

Pam Haverkos explained that currently both the County's WebEOC and the Ohio EMA's WebEOC are still based on ESFs. Pam and Doug Baumgartner will be reviewing WebEOC and how we will use it in the future.

The committee discussed the possibility of using a web-based drop box so that the LEPC can review the EOP Annexes.

**Department Reports**

**Clermont EMA**

- **All Hazards Mitigation Plan (AHMP)** – The AHMP must be updated every five years and was last completed in March 2014. All Cities, Villages, and Townships must have a plan, or be included within the County's Plan, in order to receive Pre- and Post-Mitigation Grant funding. EMA continues to gather information on new mitigation actions from the local jurisdictions.

The Pre-Disaster Mitigation Grant that is being used to fund the contractor requires a local match of In-Kind funds. EMA will be contacting all of the Core Planning Team and local jurisdictional Stakeholders to be sure that all In-Kind time is being tracked.

- **School Pre-Response Plans** - EMA is finalizing the remaining school pre-response plans. Once finalized, the plans will be added to CAD as a premise hazard. The Plans will be updated again in August and September when schools have staffing changes.
- **School Exercises** – Year 3 of the 3 year cycle is supposed to be a full-scale exercise. The full-scale exercise must test multiple objectives and include at least one outside agency. Exercises need to be completed by the end of the calendar year, December 31, 2019. Upcoming Exercises: CNE and St. Bernadette.
- **CMS Facility Exercise** – Any agency that receives Medicare/Medicaid funding is also required to hold annual exercises.
- **Weather Spotter Training** – The 2019 Training will be held on February 26<sup>th</sup> at 6:30PM at the Brown County Educations Service Center. Clermont County EMA is again partnering with Brown County EMA. (This training may have to be cancelled due to the Government Shutdown)
- **Rapid Assessment Training (G557)** – Clermont County is sponsoring this training on March 6<sup>th</sup> from 8:30AM to 5:00PM at the Union Township Civic Center.
- **Regional Training Coordinator** – Matt Moynihan, the new Regional Training Coordinator at Hamilton County EMA, is updating the regional training distribution list. If you would like to continue to receive regional training notifications, [please register by May 6, 2019](#). Matt has created a [training bulletin](#) that will be sent out every 2 weeks. <http://www.hamiltoncountyohioema.org/wp-content/uploads/2019/01/Bulletin-01-2019.pdf>

**Public Health:** Clermont County has seen an increase in the number of Hepatitis A cases.

**Greater Cincinnati HazMat Unit:** The GCHMU report for December 2018 and January 2019 was distributed. If any agency is interested in additional HazMat training, please contact GCHMU.

**Clermont County Water Resources:** In November 2018, the Clermont County water system received a violation of the maximum contaminant level (MCL) for total trihalomethanes (TTHM). The standard level is 0.080 mg/l and the average level for the past four quarters was 0.081 mg/l. The County is taking the necessary steps to resolve this issue.

**Duke Energy:** Duke Energy is currently working towards using the Incident Command System for emergency incidents including response, after action reports, etc. Warren Walker will no longer be the Clermont County liaison with Duke. Warren will be the liaison for Hamilton County and Northern Kentucky. Andrea Behanan will be the liaison for Clermont, Brown, Adams, and Highland counties. John Kappeser will verify who will be Duke’s liaison for the Eastgate Mall Staging Area.

**Coast Guard:** The partial Government Shutdown affects the Coast Guard located in Cincinnati. Due to the shutdown the Coast Guard is not completing any inspections. The boat crews are still active as is the Harbor Patrol foot patrols.

**Ohio EMA:** The recommendation on Clermont County’s HazMat Plan update has been submitted to SERC and is to be approved at the February SERC meeting. Governor DeWine appointed Tom Stickrath as the new Director of the Ohio Department of Public Safety in January.

#### Next Meeting

The next meeting will be April 25, 2019 at 1:30 p.m. in the Emergency Operation Center.

#### Adjournment

The meeting was adjourned at 2:55 PM