



# Clermont County Local Emergency Planning Committee

## September 27, 2018 Meeting Minutes

**Attendees:** Pam Haverkos, Lisa Herzog, Ed Humphrey, Paul Kamphaus, John Kiskaden, Brooke Matzen, Tim Neyer, Jeannette Nichols, Laurie Schlueter, John Thebout, and Kathleen Williams.

**Guests:** Lindsey Aranyos, Steve Armstrong, Doug Baumgartner, Phil Clayton, Mackinzie Dickman, Phil Johnson, Emily McAfee, and Rich Stuck.

<b>Call to Order</b>
The meeting began at 1:33 p.m. with the Pledge of Allegiance and introductions.
<b>Approval of the Minutes</b>
A motion was made by Brooke Matzen and seconded by Jeannette Nichols to adopt the minutes from the July 19, 2018 meeting. The motion passed.
<b>New Business</b>
2019 Meeting Schedule: <ul style="list-style-type: none"><li>• January 24, 2019</li><li>• April 25, 2019</li><li>• July 18, 2019 (Moved to third Thursday of the month due to the County Fair)</li><li>• September 26, 2019</li></ul>
A motion was made by Ed Humphrey and seconded by Kathleen Williams to adopt the proposed meeting dates for the 2019 LEPC Meetings. The motion passed.
<b>Ongoing Business</b>
<b>Spills:</b> Three spills were reported since July 19, 2018. <ul style="list-style-type: none"><li>• 8/02/18 – Ohio River sheen @ 300 block of Front Street – New Richmond Village – Unknown chemical</li><li>• 8/30/18 – 1 Stillmeadow Dr. (Stillmeadow Country Club) – Pierce Township – Oil (Waste Product)</li><li>• 9/23/18 – 3008 SR 222 – Monroe Township – Mineral Oil</li></ul>
We are coming up on the time of the year where fuel oil spills are more prevalent. In the past, the LEPC had completed a video that explained how to avoid fuel oil tank spills. EMA will be placing information into the County Newsletter and on a more prominent spot on the EMA website.
<b>Information Requests:</b> EMA has received three information requests since July 19, 2018. <ul style="list-style-type: none"><li>• 08/01/18 – 2000 Salk Drive – Miami Township – Westech Environmental Solutions</li><li>• 09/04/18 – List of EHS/HS Facilities, Deltec Inc. - Tier II Information – Clermont Co Water Resources</li><li>• 09/07/18 – W. Corner of SR 28 &amp; Montclair Rd – Miami Township – Intertek PSI</li></ul>
<b>Tier II Reports:</b>

- EHS Filers: 33
- HS Filers: 82 includes 3 first time filers
- Government Filers: 3
- Total Filers to Date: 118

**HazMat Plan Update:**

The LEPC Hazardous Materials Plan has been updated. The only changes were the update of Tab A (EHS Facilities list), Tab B (HS Facilities list), and the Spill History.

A motion was made by Brooke Matzen and seconded by John Kiskaden to approve the submission of the updated Clermont County HazMat Plan. The motion passed.

**February 2018 Ohio River Flood & EF1 Tornado Event:**

The local jurisdictions that had expenses from the February 2018 Ohio River Flood & EF1 Tornado Event were denied inclusion in FEMA’s Public Assistance Program as FEMA felt they could not determine that all of the damages were caused specifically by this event. Ohio EMA requested that the Governor approve funds to be used to assist the jurisdictions from the State Disaster Relief Program (SDRP).

On July 25, 2018, the Governor authorized the SDRP funds for those jurisdictions within Clermont County that had originally applied for FEMA’s Public Assistance. The total amount approved for Clermont County jurisdictions was \$942,809.80.

The jurisdictions that were included in this funding request were:

- Batavia Township \$104,000.00
- Clermont County Engineer \$266,139.63
- Clermont County Sheriff \$9,237.95
- Washington Township \$58,719.40
- Village of New Richmond \$124,811.80
- Clermont County Commissioners \$11,351.34
- Franklin Township \$246,277.44
- Monroe Township \$18,081.46
- Pierce Township \$44,601.78
- Village of Moscow \$30,000.00
- Clermont County Municipal Court \$5,089.00
- Clermont County Park District \$3,500.00
- Adams-Clermont Solid Waste District \$21,000.00

The Ohio Emergency Management Agency will be working directly with each jurisdiction to gather all required documentation and reimbursing them for eligible expenses.

**LEPC Membership:**

Two membership applications were submitted for LEPC approval.

Mackinzie Dickman will be replacing Tim Kelly from the Clermont County Public Health as a Health Representative and John Rayman will be replacing Lisa Gatwood from the Clermont Transportation Connection as a Transportation Representative.

A motion was made by Ed Humphrey and seconded by Brooke Matzen to approve the two changes in membership. The motion passed.

**Budget** - A copy of the 2018 LEPC budget is attached to the minutes.

**State Emergency Response Commission Grant:**

The SFY19 SERC grant period is July 1, 2018 through June 30, 2019. Clermont County received \$22,418.00.

**FY15 State Homeland Security Program (SHSP) Grant:**

The FY15 SHSP Grant Period ended May 31, 2018. The radio equipment purchased on behalf of the local Fire/EMS and Law Enforcement agencies (in the amount of \$37,300.20) has been received, programmed and being distributed to the requesting agencies

**FY16 State Homeland Security Program (SHSP) Grant:**

The FY16 SHSP grant performance period is September 1, 2016 through February 28, 2019. The southwest region was awarded \$535,032.93. Hamilton County EMA is the Grant Administrative Agency.

**FY17 State Homeland Security Program (SHSP) Grant:**

The FY17 SHSP grant performance period is September 1, 2017 through March 31, 2020. The southwest region is slated to receive \$706,713.45. Hamilton County EMA will be the Grant Administrative Agency.

**FY16 & FY17 State Homeland Security Program (SHSP) - Law Enforcement Grant:**

Hamilton County Sheriff's Office is the Programmatic and Fiscal Agent for the FY16 and FY17 SHSP Law Enforcement Grants. Any law enforcement agencies with project requests can contact Captain Mike Hartzler at the Greater Cincinnati Fusion Center.

**FY18 State Homeland Security Program (SHSP) Grant and Law Enforcement Grant (LE):**

The FY18 SHSP grant guidance has been distributed. The region has been slated to receive \$677,546.91 SHSP funding and \$258,788.00 in LE funding.

Eligible project categories include: Communications, Early Warning/Notification, Exercise, Cyber Security, Planning, Sustainment of Specialty Teams, Mass Care and Fatality Management.

Agencies interested in applying for funds should submit their applications through one of the 8 SW Ohio EMA Directors by 10/19/18.

**New Business**

**2018-2019 LEPC Exercise:**

We are in year two of the four year Exercise Cycle. During the four years we must complete at least one Tabletop, one Functional, and one Full-Scale exercise. All thirteen objectives must be tested during that four year cycle as well. For the 2017-2018 year period we completed a Tabletop exercise and met four of the objectives (Notification, Incident Assessment, Incident Command, and Resource Management). Within the next three years we will need to exercise the other

nine objectives: Emergency Operations Center, Communications, Response Personnel Safety, Population Protective Actions, Emergency Public Information, Traffic and Access Control, Shelter Management, Emergency Medical Services, and Hospital Services.

EMA has reached out to the Clermont County Water Resources (WRD) to participate in the 2019 Tabletop Exercise, as they are now required to exercise their drinking water utilities each year.

The Exercise subcommittee will reconvene within the next couple months and begin planning the details of the exercise.

#### **Presentations**

##### **Ohio Emergency Management Agency WebEOC Program Review**

Phil Johnson from the OEMA provided a review of the State's WebEOC Program.

#### **Department Reports**

##### **Clermont EMA**

- EMA has received FY17 Pre-Disaster Mitigation Grant funding to complete the update of the All Hazards Mitigation Plan. The AHMP must be updated every five years and was last completed in March 2014. All Cities, Villages, and Townships must have a plan, or be included within the County's Plan, in order to receive Pre- and Post-Mitigation Grant funding. The Kickoff Meeting is scheduled for 10/11/18. There will be two additional Core Planning Team Meetings and 2 Public Meetings held. EMA also anticipates meeting with some of the local jurisdictions individually.
- EOP:
  - The Mass Care Annex has been updated.
  - An Active Assailant Annex is currently in planning stages.
- EMA continues to assist the local school districts and the Medicare/Medicaid Facilities with completing/updating their plans.

##### **Public Health:**

- Public Health is working on updating their Mass Fatality Plan.
- Points of Distribution (PODS) – Clermont County currently has eight open PODS and fourteen closed PODS as well as multiple backup locations. It is estimated that it would take twenty-four to thirty-six hours to receive the medication for the PODS.
- Public Health just completed a Full-Scale Exercise at the Fairgrounds including a Pandemic Flu Vaccination Scenario. During the exercise, they completed 120 vaccinations per hour at each station and 1000 per hour once all stations were set up.

##### **Greater Cincinnati HazMat Unit:**

- The GCHMU for August & September 2018 is attached.
- If any agency is interested in additional HazMat training, please contact GCHMU.

##### **Greater Cincinnati Water Works:**

- GCWW will be completing a red die test on the Ohio River on 10/8/18 and 10/9/18. The test will be completed downstream from the I-275 loop.

##### **Ohio EMA:**

- The Nation-wide EAS (Emergency Alert System) test has been pushed back to 10/3/18 from 2:18 to 2:20pm.

- The LEPC Conference and the Fall Directors Conference are scheduled for 10/17/18 and 10/18/18 and will be held at the Ohio State University in Columbus.
- The County NIMS Surveys have been sent out to the County EMAs to be completed.
- Shawn Riley, who resigned in July as the Southwest Region’s Emergency Management Specialist, has taken a position with the Hamilton County Board of Education to administer their school Safety Plans. The vacant position was posted and Phil Clayton has made a recommendation to OEMA on his replacement.

**American Red Cross:**

- Lisa Herzog introduced Steve Armstrong. Due to an extensive workload, he will be assisting her.
- The Cincinnati Red Cross has deployed eighty-six representatives, from twenty-seven counties, to assist with Hurricane Florence.
- Staff is providing training/presentations to third, fourth, and fifth graders from local schools on disaster preparedness. The training usually reaches approximately 5,000 children each year. In the past ARC has used AmeriCorps volunteers to complete this training, but are now using staff to provide the training.

**Next Meeting**

The next meeting will be January 24, 2019 at 1:30 p.m. in the Emergency Operation Center.

(01-2019 UPDATE – The January 24<sup>th</sup> meeting will be held in the Engineer’s Office Conference Room at 2381 Clermont Center Drive, Batavia.)

**Adjournment**

The meeting was adjourned at 2:42 PM