

Clermont County Local Emergency Planning Committee

Meeting Minutes July 20, 2017

Attendees: Rob Alfieri, Mark Baird, Kevin Cooper, Randy Davis, Mark Day, Lisa Gatwood, Pam Haverkos, Ed Humphrey, Paul Kamphaus, John Kappesser, Scott Kiser, John Kiskaden, Brooke Matzen, Jeannette Nichols, Kevin Riley, Laurie Schlueter, Karl Schultz, and Maalinii Vijayan.

Topic	Discussion	Action Items
Call to Order	The meeting began at 1:33 p.m. with the Pledge of Allegiance and introductions.	
Approval of the Minutes	A motion was made by Jeannette Nichols and seconded by Brooke Matzen to adopt the minutes from the April 27, 2017 meeting. The motion passed.	
Ongoing Business		
Spills	<p>Four spills were reported since April 27, 2017.</p> <ul style="list-style-type: none"> • 05/10/17 – Lila Road & SR 131 – Miami Township - 50 gallons hydraulic oil – Overturned construction equipment leaked oil • 05/15/17 – 1530 Ja-Mar Way – Monroe Township - 100 gallons oil – Unknown oil in backyard from unknown source • 05/26/17 – 2884 SR 132 – Ohio Township - 20-30 gallons transmission/hydraulic fluid – traffic accident/truck rollover • 07/03/17 – 529 Ohio Pike – Union Township - 25 gallons mineral oil – Transformer leaked oil into storm drain 	
Information Requests	EMA received one (1) information request since April 27, 2017.	
Tier II Reports	<p>The 2016 Tier II Reports were due to the LEPC by March 1, 2017.</p> <ul style="list-style-type: none"> • EHS Filers: 40 includes 8 first time filers and 3 government agencies • HS Filers: 79 includes 34 first time filers • Total Filers to Date: 119 <p>EMA is working on the Hazard Vulnerability Analysis for the HazMat Plan.</p>	
LEPC Membership	<p>The current LEPC Membership expires on August 14, 2017. The next membership cycle will run from August 15, 2017 through August 14, 2019. The members were provided a list of individuals that submitted applications for membership. The LEPC must make a recommendation of applicants to the Board of County Commissioners. The approved membership recommendations are due to SERC by August 4th.</p> <p>Mark Day made a motion to accept the member list as presented and Jeannette Nichols seconded the motion. The motion passed.</p>	<ul style="list-style-type: none"> ○ EMA will submit the member recommendations to the BCC before submitting to SERC.
LEPC Exercise	The 2017 LEPC Tabletop Exercise was held on May 5, 2017 in Miami Township. The Exercise went well and received good feedback. A copy of the After-Action Report will be sent out to the committee.	

	The 2018 LEPC Exercise will need to be completed before June 30, 2018. We are entering the 1 st year of a new 4 year cycle. The exercise planning committee will need to meet and begin planning this exercise, most likely in the fall. It will be a tabletop exercise. A spill on the Ohio River has been suggested as a possible scenario. It was suggested that this exercise be held jointly with Northern Kentucky.	
Annual HazMat Plan Update	The annual HazMat Plan update is due to SERC by October 17, 2017. The Plan will have minor changes this year, including Tab A (EHS Site Assessments), Tab B (HS Assessments), Tab F (Spill History), and Tab G (Membership Roster). EMA will also review Tab L, the HazMat Capability Resource List. EMA will be contacting agencies to ensure that the equipment listed in Tab L is up to date. Once all of the information has been updated EMA will send out the Plan for review by the LEPC members. The Plan will need to be approved during the September 28 th meeting.	<ul style="list-style-type: none"> ○ EMA will complete the HazMat Plan update and send it out to the LEPC for review before the September meeting.
Budget	A copy of the 2017 LEPC budget is attached to the minutes.	
State Emergency Response Commission Grant	<p>The SFY17 SERC grant period ended June 30, 2017. The Financial Status Report was submitted to SERC. A copy is attached to the minutes.</p> <p>The SFY18 SERC grant period is July 1, 2017 through June 30, 2018. EMA anticipates receiving approximately the same amount as last year. The funds should be received sometime in August of 2017.</p>	
FY15 State Homeland Security Program (SHSP) Grant	The FY15 SHSP grant period ends March 31, 2018. There are still some projects to be completed. Funding was granted for individual projects, so should any projects not be completed, funding cannot be re-distributed.	
FY16 State Homeland Security Program (SHSP) Grant	<p>The FY16 SHSP grant period is September 1, 2016 through February 28, 2019. The southwest region was awarded \$535,032.93. Hamilton County EMA is the Fiscal Agent.</p> <p>The IPAWS project is still in-progress. This project will provide wireless emergency alert notification capabilities for 7 counties (Adams, Brown, Butler, Clermont, Clinton, Hamilton and Highland Counties). The intent is to have this program in place by the end of 2017.</p>	
FY16 State Homeland Security Program (SHSP) - Law Enforcement Grant	Hamilton County Sheriff's Office is the Programmatic and Fiscal Agent for the FY16 SHSP Law Enforcement Grant.	

FY17 State Homeland Security Program (SHSP) Grant	<p>The FY17 SHSP grant guidance should be released by the State within the near future. Ohio EMA has applied for the grant, but they will create their own local guidance for sub-grantees. If any agencies have projects they are interested in please let the EMA know. It is believed that the turn-around time will be short for turning in grant applications.</p> <p>Hamilton County has agreed to be the Fiscal Agent on this grant.</p>	
New Business		
FEMA Mitigation Grants	<p>FEMA has issued guidance for the FY17 Flood Mitigation Assistance (FMA) Grant Program and the FY17 Pre-Disaster Mitigation (PDM) Grant Program.</p> <p>The FMA grant is designated for developing/updating mitigation plans that address flooding and projects to mitigate Severe Repetitive Loss and Repetitive Loss Structures. Some examples of mitigation projects include: acquiring and demolishing or relocating structures, elevating structures, dry flood proofing, and non-structural retrofitting.</p> <p>The PDM grant is designated for developing/updating of mitigation plans and hazard mitigation projects, such as: acquiring and demolishing or relocating structures; structural and non-structural retrofitting; soil stabilization measures; and constructing safe rooms</p> <p>EMA will be applying for the PDM grant to update the County's Mitigation Plan. The Plan is due to be updated in 2019 and it takes approximately 18 months to receive the Mitigation funding.</p>	
Presentations		
ESF 8: Public Health and Medical Annual Plan Review	Maalini Vijayan from the Clermont County Public Health Department presented a review of the Public Health and Medical Plan.	
Public Utilities Commission of Ohio	Scott Kiser from the Public Utilities Commission of Ohio presented an overview of what PUCO does and how they can provide us with assistance.	
Department Reports		
EMA	<ul style="list-style-type: none"> • State and Federal Legislative changes implemented require certain facilities to have an emergency management plan and to exercise the plan. <ul style="list-style-type: none"> ○ All K-12 schools ○ Licensed day care facilities ○ Drinking water utilities 	

	<ul style="list-style-type: none"> ○ Any medical facility that receives Medicaid/Medicare reimbursement. These facilities will be referred to the Health Collaborative for assistance. ● EMA is working with several facilities to complete their exercises: <ul style="list-style-type: none"> ○ Goshen Local School District Tabletop Exercise – 6/2/17 ○ Dept. of Job & Family Services Continuity Tabletop Exercise – 8/22/17 ○ Batavia Schools – 9/5/17 ○ Grant Vocation School – 9/7/17 ● Public outreach events scheduled: <ul style="list-style-type: none"> ○ County Fair – 7/23 to 7/29/17 ○ National Night Out – 8/1/17 – Multiple locations throughout County ○ Police Night Out – 8/3/17 – Union Township Veterans Park ○ Citizen Corps/Chamber Preparedness Event – 9/20/17 – Eastgate Brew & View ● Training opportunities: <ul style="list-style-type: none"> ○ Threat and Hazard Identification and Risk Assessment Course - 7/25 & 7/26/17 - Symmes Township Public Safety Building. ○ Public Information for All Hazards Incidents – 8/8 & 8/9/17 - Cincinnati Police Academy. ○ Disaster Preparedness for Hospitals and Healthcare Organizations within the Community Infrastructure – 8/15 & 8/16/17 - The Health Collaborative. ○ Rail Car Response Training for Crude Oil and Flammable Liquids Incidents – 9/7/17 - Campbell County Fire Training Center. ○ Law Enforcement Prevention and Deterrence of Terrorist Acts, 10/11 & 10/12 - Campbell County Fire Training Center. ○ Disaster Management for Water and Wastewater Utilities – 10/18 & 10/19/17 - Campbell County Fire Training Center. 	
Public Health	<ul style="list-style-type: none"> ● The Public Health and Medical Plan will be updated within the next year. As many agencies on the LEPC are considered support agencies, they will be reaching out for review of the Plan. 	
Dept. of Public Safety Services	<ul style="list-style-type: none"> ● The Wayne Township 800 MHz Tower Site is anticipated to be completed at the end of September 2017. A warning siren is being added to the northwest corner of the tower to assist with coverage in the area. ● The all hazards siren transmitter on the New Richmond tower is being moved to the Northern Kentucky Tower to provide better coverage. 	

	<ul style="list-style-type: none"> • DPSS is researching grant availability to provide funding for an update of the software and systems for activation of the warning sirens. 	
Next Meeting	The next meeting will be September 28, 2017 at 1:30 p.m. in the Emergency Operation Center.	
Adjournment	A motion was made by Laurie Schlueter and seconded by Brooke Matzen to adjourn the meeting. The meeting was adjourned at 3:08 p.m.	