

Clermont County Local Emergency Planning Committee

Meeting Minutes September 28, 2017

Attendees:, Kevin Cooper, Randy Davis, Lisa Gatwood, Pam Haverkos, Paul Kamphaus, John Kiskaden, Carl Lamping, Brooke Matzen, Jeannette Nichols, Karl Schultz, Bob Welch and Kathleen Williams.

Topic	Discussion	Action Items
Call to Order	The meeting began at 1:40 p.m. with the Pledge of Allegiance and introductions.	
Approval of the Minutes	A motion was made by Karl Schultz and seconded by Brooke Matzen to adopt the minutes from the July 20, 2017 meeting. The motion passed.	
Ongoing Business		
Spills	Two spills were reported since July 20, 2017. (One spill did not involve a required reportable quantity/chemical) <ul style="list-style-type: none"> • 08/25/17 – 728 Ohio Pike – Union Township – 66 gallons transformer oil – Traffic accident into utility pole. 	
Information Requests	EMA received four (4) information requests since July 20, 2017. <ul style="list-style-type: none"> • 6/27/17 – Ohio River Facilities – ORSANCO. (Not reported at last meeting) • 8/7/17 – 5700 Romar Drive Milford, Ohio – Terracon Consultants, Inc. • 8/17/17 – 5902 Montclair Blvd Milford, Ohio – Westec Environmental Solutions. • 8/23/17 – 200 Market Street New Richmond, Ohio – Alpine Environmental, Inc. • 9/27/17 – 1082 State Route 28, Bldg. G, Milford, Ohio – Apex Companies, LLC 	
Tier II Reports	The 2016 Tier II Reports were due to the LEPC by March 1, 2017. <ul style="list-style-type: none"> • EHS Filers: 40 includes 8 first time filers and 3 government agencies • HS Filers: 79 includes 34 first time filers • Total Filers to Date: 119 <p>The SERC Compliance Report was submitted on September 21, 2017.</p>	
LEPC Membership	The 2017-2019 membership list was approved by the SERC on August 9, 2017.	
LEPC Exercise	We are in year one (1) of the four (4) year exercise cycle. We have the flexibility to test any of the 13 objectives. An Ohio River Transporter Accident is the current proposed scenario. The tabletop exercise would engage the local municipalities along the Ohio River as well as Ohio EPA, ORSANCO, the Drinking Water Utilities, Anderson Township and Northern Kentucky.	<ul style="list-style-type: none"> • EMA will set up the Initial Planning Meeting with the Exercise Planning Committee in the late fall.
	The exercise committee will plan to meet in the late fall to start the planning process. The group discussed hiring a contractor. Since this will be a tabletop, the group opted to proceed without contract support, but to recruit a local partner to facilitate.	

Annual HazMat Plan Update	The annual HazMat Plan update is due to SERC by October 17, 2017.	
Budget	A copy of the 2017 LEPC budget has been attached to the minutes.	
State Emergency Response Commission Grant	The SFY17 SERC grant period ended June 30, 2017. The SFY18 SERC grant period is July 1, 2017 through June 30, 2018. EMA received \$29,265 an increase from last year due to the new first time filers.	
FY15 State Homeland Security Program (SHSP) Grant	The FY15 SHSP grant period ends March 31, 2018.	
FY16 State Homeland Security Program (SHSP) Grant	The FY16 SHSP grant performance period is September 1, 2016 through February 28, 2019. The southwest region was awarded \$535,032.93. Hamilton County EMA is the Fiscal Agent. The IPAWS project is in the process of gathering quotes. This project will provide wireless emergency alert notification capabilities for 4 counties (Brown, Butler, Clermont, and Highland Counties).	
FY16 State Homeland Security Program (SHSP) - Law Enforcement Grant	Hamilton County Sheriff's Office is the Programmatic and Fiscal Agent for the FY16 SHSP Law Enforcement Grant.	
FY17 State Homeland Security Program (SHSP) Grant	The FY17 SHSP grant guidance should be released by October 30, 2017. Ohio EMA is in the process of developing the local guidance. The grant guidance should be similar to the FY16 guidance. Hamilton County will be the Grant Administrative Agency.	
FY17 State Homeland Security Program (SHSP) - Law Enforcement Grant	Hamilton County Sheriff's Office is the Programmatic and Fiscal Agent for the FY16 SHSP Law Enforcement Grant.	
New Business		
2018 Meeting Schedule	A motion was made by Brooke Matzen and seconded by Bob Welch to approve the 2018 meeting schedule. The meetings will be held on:	<ul style="list-style-type: none"> ○ EMA will post the 2018 schedule on the EMA website.

	<ul style="list-style-type: none"> • January 25, 2018 @ 1:30 pm • April 26, 2018 @ 1:30 pm • July 19, 2018 @ 1:30 pm • September 27, 2018 @ 1:30 pm 	
Greater Cincinnati HazMat Unit Contract	<p>The Greater Cincinnati HazMat Unit Contract is up for renewal on January 1, 2018. The amount of the contract will remain the same at \$0.1275 per resident (based on the 2010 census). The total amount of the contract is \$25,163.78. The Contract includes provisions for hazardous materials planning, training, exercise support, and hazardous materials response support.</p> <p>A motion was made by Bob Welch and seconded by Karl Schultz to approve the submission of the renewal contract to the Board of County Commissioners and to authorize the expenditure of funds. The motion passed.</p>	<ul style="list-style-type: none"> ○ EMA will proceed with the submittal of the contract for approval by the Board of County Commissioners.
Presentations		
Annual HazMat Plan Refresher	<p>EMA provided a review of the ESF 10: Hazardous Materials Plan. The 2017 updates include:</p> <ul style="list-style-type: none"> ○ Tab A - EHS Hazard Vulnerability Assessments ○ Tab B - HS Site Assessments ○ Tab F – 2016 Spill History ○ Tab G – 2017-2019 Membership Roster ○ Tab L - HazMat Capability Resource List <p>A motion was made by Kathleen Williams and seconded by Karl Schultz to adopt Resolution #01-17 relative to the 2017 Clermont County Hazardous Material Plan Update. The motion passed.</p>	<ul style="list-style-type: none"> • EMA will submit the <i>2017 Hazardous Material Response Plan Update (ESF 10)</i> to the SERC before the October 17, 2017 due date.
Department Reports		
Mercy Health Clermont Hospital	<ul style="list-style-type: none"> • The main water supply to the hospital is to be replaced. Currently planning on how to implement the replacement to minimize the disruption. The replacement will most likely take place on a weekend evening. • The Safety and Security Position is currently unfilled. The individual that was to fill this position was moved into a Regional Coordination Position. • Kathy Smith is retiring in December (date to be determined). 	
EMA	<ul style="list-style-type: none"> • School Emergency Response Plans – Working with the Schools and local public safety agencies to develop school pre-response plans and to exercise the schools’ emergency plans. 	

	<p>School Exercises</p> <ul style="list-style-type: none"> • November 16 – Clermont Northeastern • October 16 – Thomas Wildey & DD • October 6 – Loveland • September 25 – Bethel-Tate Schools • September 21 – New Richmond EVSD • September 5 – Batavia Local Schools • August 30 – Grant Career Center • June 2 – Goshen Local Schools <p>Grants</p> <ul style="list-style-type: none"> • FY16 SHSP – Integrated Public Alert and Warning Compatible Alerting Software – pending quotes from Hamilton County EMA. • Pre-Disaster Mitigation Assistance (PDM) – for the update of the Hazard Mitigation Plan; Current Plan expires in March of 2019. <p>Training</p> <ul style="list-style-type: none"> • Training and Exercise Plan 2018-2019 due to Ohio EMA by November 30, 2017; if you have training needs, please contact EMA. • MGT 317 Disaster Management for Public Service, October 4-5, 2017, Metropolitan Sewer District https://goo.gl/forms/H7fk5ImNgvzF4nTE2 • Law Enforcement Prevention and Deterrence of Terrorist Acts, October 11-12, 2017, Campbell County Fire Training Center; Registration: https://goo.gl/QDr3mG • Disaster Management for Water and Wastewater Utilities (MGT-343), October 18-19, 2017, Campbell County Fire Training Center, Registration: https://goo.gl/JgvQqH 	
U.S. Coast Guard Auxiliary	<ul style="list-style-type: none"> • In 2018, the Coast Guard will be moving two boats from Louisville to the Marine Safety Detachment in Cincinnati. It will include 2 – 29 ft. shallow water boats and have law enforcement capability. 	
Ohio EMA	<ul style="list-style-type: none"> • The next SERC meeting will be October 18, 2017 • The LEPC Conference is scheduled for October 11, 2017 at the Ohio Fire Academy • Three (3) LEPC exercises have already been scheduled for the 2018 cycle <ul style="list-style-type: none"> ○ Miami County – Functional Exercise – November 15, 2017 ○ Butler County – Functional Exercise – December 5, 2017 	

	<ul style="list-style-type: none"> ○ Brown County – Full-Scale Exercise – December 9, 2017 ● Butler County will also be participating in the Cross-borders exercise with Indiana on October 5, 2017. ● SERC will be establishing a committee to update the Exercise and Evaluation Manual. The committee will be comprised of two state representatives and two county representatives. 	
Greater Cincinnati HazMat Unit	<ul style="list-style-type: none"> ● An activity report for GCHMU and Command 400 was provided (attached) ● GCHMU was recertified as a Type I Team on August 18, 2017. They will provide a letter from the State when they receive it. ● GCHMU will not accept and dispose of mercury. First response agencies should not accept mercury. It is very costly to dispose of it and once it is in your possession, the agency will be responsible for the costs. ● GCHMU can provide HazMat Safety Officer and HazMat Officer training. They now have an in-house trainer. GCHMU can also coordinate with Cincinnati State to provide HazMat Awareness, Operations, Technician level training. 	
Clermont Transportation Connection	<ul style="list-style-type: none"> ● CTC is working with Central Joint Fire and EMS District to develop a training presentation on how to respond to bus accidents including evacuation, door controls, emergency exits and battery disconnects. 	
Dept. of Public Safety Services	<ul style="list-style-type: none"> ● DPSS and EMA are seeking grants to provide funding for an update of the CompuLERT software that activates the outdoor warning sirens. The current system has not be updated since 1998. 	
Office of Public Information	<ul style="list-style-type: none"> ● OPI recommended inviting members of the Butler County IMT to present on their experiences in responding to Hurricane Irma. 	
Next Meeting	The next meeting will be January 25, 2018 at 1:30 p.m. in the Emergency Operation Center.	
Adjournment	The meeting was adjourned at 2:45 p.m.	